



UNITED INDIA INSURANCE COMPANY LIMITED
HEAD OFFICE: INFORMATION TECHNOLOGY DEPT
24, WHITES ROAD CHENNAI

CIN : U93090TN1938GOI000108

WEBSITE : WWW.UIIC.CO.IN

PRE-QUALIFICATION TENDER (PQT) – SUPPLY AND SUPPORT OF COMPUTER HARDWARE & PERIPHERALS

United India Insurance Company Limited proposes to empanel vendors for a period of three years for supply and support of Computer Hardware & Peripherals throughout India as and when the need arises. The Vendors meeting the following criteria may apply for empanelment in the specified format.

ELIGIBILITY CRITERIA:

- a. The vendor is registered as a company in India as per Companies Act, 1956. The Certificate of Incorporation issued by the Registrar of Companies is to be submitted. (Documentary proof should be attached).
- b. The Vendor should be original equipment manufacturer (OEM) for Desktop or premium partner / authorized reseller of the Desktops in India.
- c. The Vendor should have an Average Annual Turnover of **Rs.150 Crores** (Rupees One Hundred and Fifty Crores only) in the last three financial years (FY 2015-16, 2016-17 and 2017-18) and this not inclusive of the turnover of associate companies as per the audited accounts. Financial year shall mean an accounting period of 12 months. Figures for an accounting period exceeding 12 months will not be acceptable. Annual reports of FY 2015-16, 2016-17 and 2017-18 should be attached. Vendors who are yet to publish their audited document for the year 2017-18, must submit the provisional/CA certified results for the FY 2017-18. (Documentary proof should be attached).
- d. The vendor has registered positive net profit (after tax) in at least one year in the last three Financial Years (2015-18). Financial year shall mean an accounting period of 12 months. Figures for an accounting period exceeding 12 months will not be acceptable. Vendors who are yet to publish their audited document for the year 2017-18, must submit the provisional/CA certified results for the FY 2017-18. (Documentary proof should be attached).
- e. The Vendor should be an **ISO 9001:2000** certified company. Latest Valid ISO Certificate of the Desktops –manufacturing / Assembly / integration / Delivery /installation / maintenance facilities should be submitted. (Documentary proof should be attached).
- f. Should have executed at least one single order / multiple orders arising out of one tender for supply, installation and support of Desktops/Servers/Peripherals in the BFSI (Banking and Financial Services Industry) segment with value not less than **Rupees Three Crores** during the last three financial years. Purchase order to be submitted.
- g. Should have executed at least one single order / multiple orders arising out of one tender during the last three financial years for supply, installation and support of Desktops/Servers in more than **200 Locations** in India. Purchase order to be submitted.
- h. The Vendor should have countrywide support service facilities (Owned / Franchise / Resident Engineer) at least in **100 different locations** in Metro/City/Town/village including where UIIC has its Regional Offices (Regional Office details available in company portal and also in annexure of delivery locations). (It may be noted that if a Vendor is having more than one service centre in a location, the same shall be treated as one location only). Documentary proof to be submitted.



- i. The vendor should not be black listed at the time of PQT application by any Central Government/State Government / PSU / Banking / Insurance company in India. Vendor to submit the Self Declaration certificate.

The PQT form can be downloaded from our website: www.uiic.co.in and should be submitted along with the proof of electronic credit in to our Bank A/c details given below for Rs.10,000/- (Rupees Ten Thousand Only) towards non-refundable empanelment application fee.

Application fee shall be credited to our Bank Account as given below:

Beneficiary Name	United India Insurance Company Ltd.
IFSC Code	BOFA0CN6215 (Please distinguish alphabet O with 0 (Zero).
Account No	UIIC000100
Bank Details	Bank of America, 748, Anna Salai, Chennai 600 002.
Remarks	EMPANELCOMP<Depositor Name>

Last date for submission of Pre-qualification tender application is 25.02.2019 (3PM). The sealed cover containing the PQT application form should be superscribed as "PQT for Computer & Other Peripherals".

The Company reserves the right to accept/reject any/all pre-qualification applications without assigning any reason whatsoever.

Thanking you,



CHIEF MANAGER
Information Technology Department



UIIC Regional Office Locations.

1. Ahmedabad
2. Bangalore
3. Bhopal
4. Chandigarh
5. Chennai
6. Coimbatore
7. Guwahati
8. Hubli
9. Hyderabad
10. Jaipur
11. Kochi
12. Kolkata
13. Lucknow
14. Ludhiana
15. Madurai
16. Mumbai –RO 1
17. Nagpur
18. New Delhi –RO 1
19. Patna
20. Pune
21. Vadodara
22. Vizag.
23. Dehradun
24. Bhubaneswar
25. Raipur
26. Puducherry
27. Jodhpur
28. Calicut
29. Mumbai-RO 2
30. New Delhi-RO 2

Handwritten signature



Application Form for Pre-Qualification Tender (PQT) – Empanelment of Vendors for supply and support of Computer Hardware and Peripherals.

(All details in appropriate columns should be filled-in. Incomplete details will entail rejection)

PART-A

1) Name and Address of the Company (Local / Contact Address)	
2. Application Fee Details i) Amount ii) Date of Credit iii) NEFT /RTGS No. iv) Bank Name v) Branch	Rs.10,000/- (Rupees Ten Thousand Only)
3. Registered Address of the Company	
4. Contact Person Name: Designation Phone Fax Cell No. E-mail	



PART-B

Sl. No.	Particulars	Details
1	Whether Registered Company	Yes / No
2	Whether OEM / System Integrator?	
3	Annual Turnover for 3 years.	2015-16 Rs. (in Crores)
		2016-17 Rs.
		2017-18 Rs.
4	Net Profit for 3 years	2015-16 Rs.
		2016-17 Rs.
		2017-18 Rs.
5	Whether having a valid ISO 9001:2000 standard certification from a reputed agency?	YES/NO
6	Whether executed at least one order for supply, installation and support of Desktops/Servers/Printers/Peripherals in the BFSI segment with value not less than Rupees Three Crores during the last three financial years.	YES/NO
7	Whether executed at least one single order for supply, installation and support of Desktops/Servers/Printers/Peripherals in more than 200 locations.(Multi-location delivery purchase order)	YES/NO
8	Whether having a minimum of 100 Support Service Centres (owned / franchise) located in different Metro/City/Town/Village including at centres where UIIC is having its Regional Offices.	YES/NO

Documents to be submitted for the above (**mandatory**)

- Sr. No. 1 Certificate of incorporation
- Sr. No. 2 Give details of Manufacturing / System Integration experience.
- Sr. No. 3 & 4 Copies of audited Balance Sheets (including profit and loss account and directors report as a full set) for three years (2015-16, 2016-17 & 2017-18) giving details of turnover or statutory auditor's certificate specifying turnover and Profit/Loss details for the three years.
- Sr. No. 5 Copy of latest ISO 9001:2000 quality standard certificates from a reputed agency.
- Sr. No.6 Copy of purchase order executed in the BFSI segment for supply, installation and support of Desktops/Servers/Printers/Peripherals during the last three financial years with purchase order value not less than **Rupees Three Crores**.
- Sr. No.7 Copy of one single purchase order for supply, installation and support of Desktops/Servers/Printers/Peripherals in more than 200 locations.
- Sr. No. 8 List of Support Service Centres (owned / franchise) in at least 100 different locations including locations where UIIC has its Regional Offices. (For example if a vendor has got 4 service centres in Chennai City, it shall be counted as only one location and not four.)



PART- C

Additional Information

1	No of employees giving break-up for Technical & Service Engineers Location wise.	Attach details
2	List of major clients to whom the goods & Services are rendered including the value of the orders executed.	Attach details

Authorised Signatory

(Name & Designation, seal of the Company)

- ◆ Incomplete PQT forms will not be entertained.
- ◆ Additional information can be attached as Annexure.
- ◆ All documents should be signed by an authorised representative of the Company with company seal.

